

# REAY'S MOVING & STORAGE

Family owned & operated since 1967



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## Reay's Helpful Storage Tips

- Determine the packing accessories you need: paper, bubble-wrap, tape, twine, paper pads, plastic sheeting, cardboard, mattresses and furniture covers, labels, markers, wardrobe / picture / file boxes, and storage cartons.

### **These items may be purchased at Reay's.**

- Fill cartons to capacity - Partially full or bulging cartons may tip or collapse.
- Tape your cartons closed and label boxes. Take a list of the labelled boxes for easy reference when you need to locate your goods.
- Pack the storage space carefully leaving air space around the perimeter to aid ventilation. Leave a walkway to the rear for easy access.
- Place cardboard on concrete floors and do not lean items against walls.
- Use all the space available, including the height, and place frequently used goods near the door.

### **Bedding, clothing, curtains, drapes and linens:**

- Clothing, curtains and drapes should be stored on hangers.
- If not possible, such items should be carefully folded and stored in dresser drawers or cedar chests along with bedding and linens.
- Wardrobe-style cardboard cartons help protect your clothes.
- Food crumbs or stains should be removed before storage. Avoid storing anything that will attract rodents. Use mothballs.

### **Dishes, glassware, mirrors and other fragile items:**

- Place a layer of packing inside the bottom and the top boxes containing glassware and fill all empty pockets with packing.
- All glass items should be individually - wrapped: nest cups and bowls and stand plates, saucers and platters on edge.
- Wrapped glasses should be placed near the top of cartons and fragile boxes should be at the top of the storage space.
- Label all boxes containing glassware with fragile stickers, and do not place heavy items on boxes containing glassware.
- Mirrors, windows, and screens should be stored on edge, not flat.

### **Furniture:**

- Place cardboard or plastic sheeting on the floor and stand sofas and mattresses on end. Keep upholstery off the floor.
- Disassemble beds and tables and wrap table legs in paper.
- If a table will not disassemble, place padding on the floor and place the table on its top with the legs pointing up.
- Use dresser tops for stacking cartons and dresser drawers for linens or small delicate items.
- Most lightweight chairs should be stacked seat to seat. Finally place a light dust cover over your furniture.

### **Holiday Decorations:**

- Save the original cartons that contained the delicate ornaments and pad the ornaments with packing paper or newsprint.
- Wrap strings of lights around a piece of cardboard before placing in a carton lined with packing paper.

### **Lamps:**

- Wrap large lamp bases in padding, wrap smaller lamps and lampshade separately in boxes.
- Do not use newsprint to wrap lampshade or any other goods that may be damaged by ink stains.
- Do not store heavy items on cartons containing lamps or lampshade.

### **Appliances:**

- A refrigerator or freezer should be thoroughly dry and stored with its door slightly ajar.
- Some goods can be stored inside large appliances and boxes can be stacked on top of stoves, refrigerators, and freezers.
- Make sure that stove and cooking equipment are cleaned before they are stored.

### **Bicycles and other metal items:**

- To retard rust, wipe all metal surfaces with a rag containing a few drops of machine oil.

### **Books and Documents:**

- Pack books flat to protect their spines, Use packing to fill out empty pockets in the boxes.
- Do not pack fragile items in the same box as books and do not overload.

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